



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 30, 2018

Kevin Taylor
Madison Swimming Pools
1416 Dickerson Road
Goodlettsville, TN 37072

Re: **RFQ # 1031668, East Park Pool Filter Room Renovation**

Dear Mr. Taylor:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1031668 for East Park Pool Filter Room Renovation. This letter hereby notifies you of Metro's intent to award to Madison Swimming Pools, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at scott.ghee@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at jerval.watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Solicitation Title & Number	Discount/MACP Percentage	Lowest Total Bid Amount	MACP	Winning Bid	
RFQ# 1031668 - East Park Pool Filter Room Renovation	9.00%	\$30,100	\$32,809	\$30,100	
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	SBE/SDV Participation Incentive	Evaluation Amount	Status of Award
Madison Swimming Pools, LLC	\$30,100.00	\$0.00	\$0	\$30,100	Awarded

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Ghee, Scott \(Finance - Procurement\)](#)
Subject: RE: RFQ 1031668 - East Park Pool Filter Room Renovation
Date: Thursday, March 22, 2018 2:39:07 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Scott –

I have reviewed the bid for RFQ# 1031668 East Park Pool Filter Room Renovation and I have confirmed that there is no SBE/SDV participation on this solicitation.

Please let me know if you need anything additional. Thank you!

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Ghee, Scott (Finance - Procurement)
Sent: Thursday, March 22, 2018 2:36 PM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RE: RFQ 1031668 - East Park Pool Filter Room Renovation

Jerval,

Just following up on the below email.

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130

From: Ghee, Scott (Finance - Procurement)
Sent: Friday, March 16, 2018 11:40 AM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RFQ 1031668 - East Park Pool Filter Room Renovation

Jerval,

RFQ 1031668 closed with a single offer from Madison Swimming Pools, LLC. They did not propose any SBE/SDV usage. Let me know if you have any questions.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Ghee, Scott \(Finance - Procurement\)](#)
Cc: [Walker, Sandra \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)
Subject: FW: Sole Bidder Approval for RFQ 1031668 - East Park Pool Filter Room Renovation
Date: Thursday, March 29, 2018 6:06:03 PM
Attachments: [Award Justification.pdf](#)
[Intent to Award Letter.doc](#)

The approval of a sole offeror is approved. Judy is working on the letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Walker, Sandra (Finance - Procurement)
Sent: Thursday, March 29, 2018 1:32 PM
To: Lane, Michelle (Finance - Procurement)
Cc: Cantlon, Judy (Finance - Contract Compliance)
Subject: FW: Sole Bidder Approval for RFQ 1031668 - East Park Pool Filter Room Renovation

From: Ghee, Scott (Finance - Procurement)
Sent: Wednesday, March 28, 2018 8:31 AM
To: Walker, Sandra (Finance - Procurement)
Subject: Sole Bidder Approval for RFQ 1031668 - East Park Pool Filter Room Renovation

Sandra,

RFQ # 1031668 closed with a single bidder, Madison Swimming Pools, LLC. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Madison Swimming Pools, LLC**. This ITB was solicited to registered vendors under the commodity code 72100000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County

730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130